| Meeting Minutes | | | |
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| Overview | | | |
| *Purpose/Objective****:*** | **Executive Board Meeting** | | |
| *Date/Time of Meeting:* | Thursday 04, Oct. 2012, 7:30PM –10:05pm | | |
| *Location:* | Hampshire Neighborhood Center | | |
| *Attendees* | Mark Duncan | Jerry Unger | *Absent*:  Walter Gibbs(DePloyed)  Steve Loftus |
| Dave Weavill | Mana Labrie |
| Richard Benitez | Andy Baratta |
| Christine DePriest | Shawn Bingham |
| Stephanie Lloyd |  |
| Jim McCluney |
| *Meeting Facilitator:* | Mark Duncan | | |

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| **Minutes** |  |  |
| ***Topic*** | ***Lead*** | ***Discussion*** |
| 1. Call to Order | Mark Duncan | Mark brought the meeting to order at 7:30PM |
| 1. Roll Call | Chris DePriest | Roll call was maintained by proper attendance |
| 1. Reading of Minutes and Acceptance | Mark Duncan | Mark called to accept the Sept. meeting minutes. Voting was conducted. Unanimous approval was obtained. |
| 1. Reading of Correspondence and Communications | Mark Duncan | None |
| 1. Officer Reports | Various | * **President**   **•18 Sept . 2012 Tri-Count Futsal League Meeting.**  **•27 Sept. 2012 Travel Managers Meeting was conducted**  **Multiple coordination with DC United player and Autograph session at Bryantown.**  **•Juggling Hall of Fame**  **•County Sexual Harassment from Coach.**  **•U14 Division with County.**  **•Communication with Community Services Flyer at Bryantown for Indoor Soccer.**  **•Communication with Capital clubhouse amended contract to reflect $70 instead of the announced price of $75.**   * **Vice President, Administration**   **NA**   * **Vice President, Recreational Program**   **•Protocol for referee complaints from coaches?**  **•Rec/Travel game conflicts will be handled between Doc, coach and player.**  **•Would like the Recreational Fees increased. Meeting between Treasurer and Richard.**   * **Vice President, Travel**   **NA**   * **Boy’s Program Director**   **•Complaint against playing time**  **•Name on Jersey**   * **Girl’s Program Director**   **•U14G complaints about team management**  **•VP. Rec & Mike re-emphasized coaches doing evaluations.**   * **Secretary**   **•No updates**   * **Treasurer**   **•All travel financial aid has been awarded. Recipients have been**  **•Bank Cash Balances Oct 4. 2012- $80,407**  **Oct. 4 2011-$47,341**  **•234 travel players currently registered in Demosphere**   * **Registrar**   **•No updates**   * **Scheduling and Scoring Director**   **•SMD Classic with County Tue./9 Oct. 2012/0900**  **•Field change for team practicing at Barnheart Elementary to Jennifer Elementary due to intoxicated person. 911 call was placed.**     * **Merchandising Director**   **•U12 Games not enough Referee for the weekend Oct. 6&7 due to travel tournaments. U12 games will only have Center Referee, no Assistant Referee.**   * **Media Director**   **•Updated Info. for newletter**  **•TV mounting at Bryantown working with county.**  **•Juggling hall of Fame poston facebook must get parental approval.**  **•Contact Card for Waldorf Sc**  **•Hang SMD Classic Banner & Futsal Banner at entrance of Bryantown for remainder of season.**   * **Equipment Director**   **•St. Peter’s and Carrington field mowed for season**  **•Starting to work on Club house floor re-doing tape on floor.**  **•Goal at Capital Club House repaired.**  **•Will not be getting new goals for Futsal this year**   * **DOC**   **•ODP try-outs to coaches and managers**  **•150 players at the Player Development program on Friday night.**  **•U13 below Mandatory TriCounty Futsal League.**  **•Address High School saying, players will play HS Futsal instead of club Futsal.** |
| 1. Unfinished Business |  | **●US Club membership Status- Waldorf SC is now a member of the US Club. Club Registrar will follow up with more information.**  **●Strategic Planning & Action Committee had first meeting only 4 members attended. Open Item**  **●Website Administrator-Andy will take action to work on finding best possible solution for the Waldorf SC website.**  **•CSM intern program**  **•Parent in club volunteer, someone other than EB member**  **•Contract**  **•Contact Demosphere to work on website.**  **●Field Marshal SOP- Open item for next EB meeting. SOP will be sent out again with Track Changes due by the 18th Oct.**  **●Texas Road House fundraiser-17th Oct. 4-10pm. Facebook, Flyers email.**  **Money will be used to help with Futsal.**  **●NCSL & BBSL Club Reps. Still awaiting names, no urgency in finding NCSL reps.**  ●**SMD Classic 2012 Profits. A vote was conducted to see where profits from the SMD Classic Travel Tournament should be distributed. By unanimous approval from the Executive Board 50%-Longer Term Financial Fund, 25%- Operating Fund and 25%- Financial Aid. Waldorf SC travel teams that volunteered during tournament will be given a $100.00 refund.**  **●Open item to be discussed at next month’s EB meeting. DC United $7000K up front on credit card for next season’s tickets. Currently the club has 16 season tickets per game discussion was brought forth on dropping to 8 tickets.**  **●Travel players drop and the pay their fees will children be welcome back to club in future? Answer was Yes. but the situation would have to be evaluated in why the left in the first place.**  ●**Additions to Teams-Open Item**  **•30 Sept. 2012 Travel Fees are froze. Whether you add or drop a person your demoshpere payment will not change.**   1. **If you add player the players fee are prorated by when they join team.** 2. **Where’s the money to go?**   **50%-Long Term Savings**  **25%- financial Aid**  **25% Back to team** |
| 1. New Business |  | ●Financial Aid- Walter will taking care of all financial aid. |
| 1. Suspense Items Oct.   2012 |  | * **Determine Budget and Fee Schedule for Next Calendar Year – President and Treasurer** * **Set Agenda for December General Membership Meeting – Secretary ICW VP, Admin** * **NLT 30 Days Prior to the Fall GMM, Send Broadcast E-Mail Announcement – Secretary** * **Contract and Reserve Spring Picture Company – Scheduling and Scoring Director** * **Reserve Spring Walk-In Registration Locations – Registrar** * **Reserve Spring Coaches Meeting Location – VP, Rec** * **Obtain FUTSAL Play Location** * **Reserve meeting location for 3rd GMM (Second Tuesday in December) – Secretary** * **Update from Tournament Committee on Travel Tournament- VP Travel** * **Director of Coaching Monthly Accomplished Document to Secretary by 1st of Month-DOC** |
| 9. Miscellaneous |  | ●Referee Mentor for Waldorf SC was very rude to volunteer working in concession stand. Very unprofessional  ●What is Mr. Tretick’s responsibility? Pay to mentor younger referee’s  ●Problem with Executive Board members coming in concession stand when they are at Bryantown. Unless you are the Field Marshall you I know reason to transition the building.  ●New sponsorship agreement. |

\*Discussion Type – Information Sharing, Update, Review, Decision Making, Direction Setting, Approval or Feedback

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| Action Items | | | | |
| **Created Date** | **Action** | **Assigned to** | **Due Date** | **Status\*** |
| May 5, 2011 | Monthly e-Newsletter | Andy |  | Open |
| 16 Aug. 2012 | Ensure Travel Team Forward Fall Budgets | Dave |  | Open |
| 13 Sept, 2012 | Obtain, Complete, and Submit MSYSA Club Registration Packet | Steve |  | Complete |
| 13 Sept, 2012 | Receive MSYSA Insurance Forms | Mark/Steve |  | Complete |
| 13 Sept, 2012 | Set Agenda for Fall General Membership Meeting | Steve/Chris |  | Open |
| 13 Sept, 2012 | Determine Spring Season Sequence of Events | Executive Board |  | Complete |
| 13 Sept, 2012 | Registration Dates (On-Line, Mail-In, Walk-In) | Stephaine/Richard/Steve |  | Complete |
| 13 Sept, 2012 | Walk-In Registration Site | Stephaine/Richard/Steve |  | Open |
| 13 Sept, 2012 | Coaches Meeting Date | Richard/Mike/Jim |  | Complete |
| 13 Sept, 2012 | Coaches meeting Location (Primary and Alternate) | Richard/Mike/Jim |  | Open |
| 13 Sept, 2012 | Season Start and End Dates (Any Non-Play Weekends?) | Executive Board |  | Complete |
| 13 Sept, 2012 | Picture Dates (Primary and Alternate) | Jerry |  | Complete |
| 13 Sept, 2012 | Set Date for Travel Program Spring Session Try-outs | DOC/VP, Travel |  | Open |
| 13 Sept, 2012 | * Determine FUTSAL Season Sequence of Events – Executive Board   + Determine Desired Play Location   + Registration Dates   + Coaches Meeting Date and Location (Primary and Alternate)   + Season Start and End Dates (Any Non-Play Weekends?) | Executive Board |  | Complete |
| 13 Sept, 2012 | Reserve meeting location for GMM | Christine |  | Complete |
| 13 Sept, 2012 | Director of Coaching Monthly | DOC |  | Complete |

\*Action Item Status – Open, Completed

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| **Future Meetings will be held at Hampshire Neighborhood Center at 7:30 unless otherwise noted** |

**DOC Attachment:**

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